

## FACSIMILE TRANSMITTAL

DATE: \_\_\_\_\_

ATTN: \_\_\_\_\_

FAX NO: \_\_\_\_\_

FROM: Annie K. Credit Manager, Marc Nelson Oil Products, Inc.

NO. OF PGS: \_\_\_\_\_, INCLUDES COVER PAGE

RE: Credit Approval Based on Authorization Agreement for Direct Payments Form

Congratulations! We at Marc Nelson Oil are pleased to inform you that your application for credit will be approved upon completion and return of your Authorization Agreement for Direct Payments. You may choose auto pay by checking account, savings account, or by credit card. You will receive your bi-weekly Cardlock invoices by mail, e-mail, or fax, whichever you prefer. Each invoice will then be deducted from your checking or savings account, or billed to your credit card on the 10<sup>th</sup> & 25<sup>th</sup> of each month, or the closest business day prior to the 10<sup>th</sup> and 25<sup>th</sup>. Your applicable discount will automatically be credited to your account if payment is authorized from your checking account (discounts are not available on credit card payments.) Bulk delivery invoices due on the 10<sup>th</sup> of each month will be deducted on the 10<sup>th</sup> of the month, or on the closest business day prior to the 10<sup>th</sup>.

Please complete the following form and return it to me by fax at 503-363-7676. If you have any questions please do not hesitate to call me toll free at 1-800-523-7676, or locally 503-363-7676. My fax number is listed above, and my e-mail is [annie@marcnelsonoil.com](mailto:annie@marcnelsonoil.com).

We look forward to serving you!

Annie Koenig

Annie Koenig, Credit Manager  
Marc Nelson Oil Products, Inc.